



Diamond Challenge

for High School Entrepreneurs



Paul & Linda McConnell Youth
Entrepreneurship Initiative

HORN ENTREPRENEURSHIP

Board Chair Position Description

As a member of the Diamond Challenge student advisory board, students have the opportunity to assume additional leadership roles if desired. The Board Chair will be selected by the Diamond Challenge Program Coordinator after the student advisory board is selected. The Committee Chairs will be selected by the Board Chair after the student advisory board is chosen, and the Board Chair is identified.

There is one available Board Chair position within the Diamond Challenge student advisory board.

As a student leader responsible for all Committee Chairs and Committees, the Board Chair is charged with leading all advisory board members, optimizing the effectiveness of the student advisory board, and serving as a liaison between the Diamond Challenge Program Coordinator and the student advisory board. Board Chair responsibilities (in addition to student advisory board member responsibilities) include but are not limited to:

- Appointing Committee Chairs for all three student advisory board committees
- Facilitating and sparking daily communication among Committee Chairs
- Formulating clear, strategic and measurable Committee Chair goals at the beginning of the Diamond Challenge 2019 season
- Collaborating with fellow Committee Chairs and the Diamond Challenge Program Coordinator to optimize the student advisory board experience and results during monthly Committee Chair meetings
- Defining, monitoring and iterating individual Committee Chair roles and outcomes
- Holding Committee Chairs accountable within their student advisory board role (i.e. monitoring and enforcing the execution of monthly Committee meetings)
- Formulating and submitting final biweekly Committee Chair/Board Chair reports to the Diamond Challenge Program Coordinator



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- Producing monthly student advisory board meeting agendas, and dispersing the final agenda 48 hours prior to the advertised start time in collaboration with the Committee Chairs and the Diamond Challenge Program Coordinator
- Leading and facilitating monthly advisory board video conferences and monthly Committee Chair meetings in partnership with the Diamond Challenge Program Coordinator